

Withdrawal and Refund Policy

The withdrawal and refund policy pertains to the Recreation Department programs in which a registration fee is paid.

If you paid by check you must provide a copy of the front and back of the cancelled check in order to receive a refund. If you paid cash, you must provide the receipt given on the date of registration. If you are unable to provide either of these items we will be unable to process your refund request.

Guidelines:

Submit a Written Request:	When Request is Received	Withdrawal Fee/Charges
Email: jtaylor@barrington.ri.gov jcarufel@barrington.ri.gov Or mail: Rec. Department 283 County Road Barrington, RI 02806	Before program begins	Receive full registration fee, minus a \$30 processing fee
	Between the first (1 st) and fifth (5 th) day of camp	Receive half of the registration fee, minus a \$30 processing fee
	After five (5) days of camp	No refund

If you...

- Email or mail a written withdrawal request before the program begins, you will receive the full registration fee, minus a \$30 processing fee.
- Email or mail a written withdrawal request between the first (1st) and fifth (5th) day of camp, you will receive half of the registration fee, minus a \$30 processing fee.
- Sorry, but there are no refunds given after five (5) days of camp.